

**MARY IMMACULATE PARISH PRIMARY SCHOOL**  
**PARENTS AND FRIENDS ASSOCIATION MEETING – TERM 3**

**HELD ON: TUESDAY 22<sup>nd</sup> August 2017**

**Meeting Opened: 1905**

1. Welcome: To all attending (See attached Attendance Sheet)
2. Opening prayer: Mr Don Spencer
3. Apologies: Father Slawek, Mrs Tonya Grech, Mrs Angela Vicario
4. Acceptance of previous minutes: Accepted by Mrs Kerry Watson and Mrs Hannah Crane
5. Matters Arising from previous minutes:
  - Traffic around the school – Mr Don Spencer advised that he had again been speaking with the local police and they had on a few occasions during this term, been able to attend the school and had moved along cars that we illegally stopped. As a result, some families had been given fines. Mr Spencer advised that he would contact council to see if we can get the lines around the crossing area remarked and perhaps some new flags for the area. Mr Spencer advised that he would look into having a teacher available to supervise children crossing on Emerald Drive in the same way that is done on Aquamarine Drive.
  - Mrs Rebecca Whitburn advised that she would be happy to draft a letter, from a safety point of view to the Local Council Traffic Committee, given that the number of pedestrians using the crossing did not warrant a Stop and Go person.
6. Challenging Maths Tasks – A PowerPoint presentation was shown by Mr Darryn Warren and Mr Chris McInerney at today's meeting.
  - Mr Warren and Mr McInerney advised that they thought it would be beneficial for parents to know more about the Challenging Maths Tasks being undertaken in classes. These tasks were designed to challenge children to use different ways to solve maths problems and not to give up on tasks that they found difficult.
  - Mr McInerney advised these tasks were classroom based only and children would not be expected to do these tasks at home.
  - Mr Warren and Mr McInerney advised that they would look at rolling out further presentations to parents to enable a greater understanding across the school community.
7. Parish Report Nil
8. Principals Report (attached)
9. Presidents Report (attached)
10. Treasurers Report (attached)

## 11. Subcommittee Reports:

- a. **Hospitality** (Mrs Maria Manjon) - Absent from meeting.
- b. **Fundraising** (Mrs Hannah Crane)
  - Mrs Hannah Crane advised that she has been in discussions with Darrell Lea Chocolates to sponsor the Movie Night. We already have some sponsorship from Ray White Real Estate with the donation of a bicycle; however Darrell Lea may be able to provide more sponsorship for the night. Hannah is to continue discussions with Darrell Lea.
  - Hannah advised that tickets for the Major Raffle at the Movie Night would be given to families in early Term 4.
  - The Movie Night would be open to the school community/parents, family and family friends as well as to the Parish community.
  - Hannah advised that the Zumba held during the Sport-A-Thon on Friday 18<sup>th</sup> August has been very successful and children had enjoyed this class.
  - Hannah asked if the P & F could look at sponsoring a Dance Fit class, however Mr Spencer advised that we need to be mindful of out of class hours and daily interruption to learning. He suggested that we may be able to look into a fun fitness day next term.
  - Hannah advised that the Father's Day notes would be sent home tomorrow, 23<sup>rd</sup> August 2017.

## General Business

- a. Mrs Kristy Rodriguez asked about selling re-usable bags for lunch orders in the canteen. It was decided that the P & F would put a note out to gauge interest as there is a minimum order required. Mr Spencer also advised that it may be a good idea once the canteen had a permanent location after the refurbishment was complete, and that it may also be good to show at the Kindergarten information night in the New Year.
- b. Mrs Nicole Leechburch asked about "Bring your own device". Mr Spencer advised that this was being looked into, with a possible role out to years 3 and 4 in 2019.
- c. Mrs Nicole Leechburch asked if the Treasurer's Report could show profits made each term from each event. Mrs Lorraine Brown will read this out at each General Meeting.
- d. Mrs Hannah Crane asked about getting corporate sponsorship. Mr Spencer advised that we welcome and appreciate donations for our various events through the P & F committee's and that we need to look at case by case sponsorship.
- e. Mr Don Spencer advised that he was currently working on a draft budget and would also liaise with Mrs Lillian Del Giudice regarding purchases for the school. He advised that major capital over \$10,000 has to be submitted to the Catholic

Education office. There will be a better idea of expenditure when the budget is set early next term. Mr Spencer advised that as discussed in previous meetings, he would be submitting an invoice for recently purchased I-Pads and Laptops.

- f. Mrs Rebecca Whitburn thanked everyone for attending the meeting.

Meeting Closed: 2040

**Next P & F Association Meeting:** Term 4, Tuesday 24<sup>th</sup> October 2017.

**Thank you for your attendance at tonight's meeting.**

**“CHRIST OUR WAY AND LIFE”**

MARY IMMACULATE PARENTS AND FRIENDS  
GENERAL MEETING  
22 AUGUST 2017  
PRINCIPAL'S REPORT

#### Religious Life

- Parish First Communion program has completed for 2017. Only a small number of children due to the change introduced by Father Slawek
- The children have begun their preparation for the Sacrament of Confirmation.
- A major celebration was the Feast of Sacred Heart Mass. During the liturgy Hailee Meurant was presented with the Sacred Heart Award.
- Children celebrated whole school liturgy to celebrate the Feast of St Eugene and Feast of Assumption

#### Learning and teaching

- Staff have continued their own Professional learning – I have communicated the Professional Learning in the weekly newsletters. A major focus has been the 'Challenging Maths'.
- All grades have led assemblies. Grades will lead an assembly during this next Semester.
- Children in Yrs 3 and 5 participated in NAPLAN. The results are due to be distributed later this term.
- Reports were distributed and parent teacher meetings were held.
- Children have had the opportunity to participate in the spelling, writing and mathematics assessments.
- Staff participated in a Staff Development Day – Focus on meeting children with special needs
- Yr 5 visited the Rouse Hill Colonial Farm
- Yr 3 visited the Science museum in Wollongong
- Yr 4 visited 'The Rocks'
- Mrs Del Giudice ran a reading session for kinder parents.
- Yr 6 participated in their Peer Support Training. Peer support has commenced and will continue for the remainder of the term. We are working on a module, which focuses on 'anti bullying'
- Children in Years 1,3 and 5 have participated in Life Education

#### Sport

- The Annual Athletics carnival was held on Friday 21st July. Children enjoyed the day. Special thanks to Mrs New and the many parents who assisted at the carnival. Thanks also to the Yr 10 students from Mt Carmel Catholic High School. Children were selected to compete in the Western Region Carnival, which was held on Friday 11 August.
- School was represented at the Western Suburbs all schools Rugby League knockout. Teams performed quite well.

- Children participated in the Western Region Netball Gala Day. Tracey New and Elizabeth Glynn organised the gala day and are to be congratulated for the successful day. Thanks to the many parents who assisted.
- Students represented Mackillop in Rugby League and Hockey
- Children participated in the Western Region Soccer Gala day.
- Sporting Schools Program for kinder, years 1 and 2. – Focus on Athletics. Program funded by the Federal Government.

#### Special Events

- Thanks to P and F fundraising committee for organising the Mother's Day Stall.
- The Sports-a-thon was again a great success. Thanks to for their organisation and the many parents who assisted.

#### Other

- Kindergarten acceptances have been sent out. We currently have 49 acceptances for 2018.
- The school refurbishment is progressing well.
- Staff hosted three practicum students from Australian Catholic University.
- Sr Colleen and Mrs Shirley Suggan have run the Seasons for Growth program. The program is specifically designed for children who are experiencing grief and loss in their lives.
- I will be taking on the Acting Principal Role at Picton from 28<sup>th</sup> August till the end of the year. Mrs Lillian Del Giudice will be Acting Principal during my absence.
- Mrs Mammone commenced Parental leave. Jaimie and Joey welcomed a lovely little girl into the world.
- Miss Rahhal was married during the holidays and returned from leave today.



**MARY IMMACULATE  
PARISH PRIMARY SCHOOL  
Parents & Friends Association**

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Phone: (02) 4626-7880  
Fax: (02) 4625-6488  
Facebook: Mary Immaculate P & F Association**

**P&F ASSOCIATION PRESIDENTS REPORT**

**22<sup>nd</sup> August 2017**

It is hard to believe how quickly term three has come upon us and how quickly it and the rest of the year is progressing. An ongoing thanks needs to be made to my fellow Executive team, sub-committee members and parent volunteers who have assisted in all of our recent and upcoming P&F events. Without your ongoing support and involvement the fundraising and family events which are arranged would not be the success that they are. Involvement and active participation in our school community by each of you is priceless and I cannot express my thanks enough.

For those of you who are on Facebook we hope you have liked our 'Mary Immaculate P & F Association' page. If not, pop over to Facebook and hit the like and follow button. We have been working hard over the past few months to give the school community information about upcoming events and reminders on what is happening in and around the school. We hope that you find this information useful and with family support we will continue to provide information that is relevant to each of you. If you have suggestions for our page please feel free to message the page and we will get back to you with a response.

In relation to remaining events for the year please be sure to keep an eye out for notices coming home and for Facebook posts. The fundraising committee and executive team are trying to raise as much funds as possible in light of the unfortunate cancellation of the Spring Fair this year. We know that no event will likely raise as much funds through a single event but where possible we are trying to raise what we can so that resources can continue to be purchased for classrooms and the school which will benefit all children over the coming years.

The processes being developed to assist the P&F executive team in relation to the issuing of communications, use of social media and purchasing mentioned in last meeting are progressing and in draft stage. These will be finalised and presented at the term four P&F meeting for full implementation. In the meantime the P&F executive team are trialling parts of each of the processes and they are progressing.

Finally I want to use this opportunity on behalf of myself and the P&F to wish Mr Spencer to best of luck in his temporary transfer to St Anthony's Primary in Picton. We wish him well for the remainder of the year and look forward to his return next year. In the meantime the P&F look forward to working with Mrs Del for the remainder of 2017.

As always I am happy to be approached or contacted if you have any comments or suggestions for events or contributions to future P&F meetings.

Rebecca Whitburn  
P & F President  
[rebecca\\_whitburn@hotmail.com](mailto:rebecca_whitburn@hotmail.com)  
0412 74 88 66

**PARENTS & FRIENDS ASSOCIATION  
GENERAL ACCOUNT  
AUGUST 2017 CASH REPORT**

Opening Balance		\$67,626.50
Add: Receipts		
DISCO Fundraising	\$2,540.60	
Mothers' Day Stall Fundraising	\$83.90	
Hospitality - athletics carnival	\$92.80	
<b>Total Receipts:</b>		<u>\$2,717.30</u>
		<b>\$70,343.80</b>
Less: Payments		
Movie Night - refund	\$20.00	
Hospitality - June Disco	\$700.00	
Hospitality - Athletics Carnival	\$200.00	
Hospitality - Sports-a-thon	\$50.00	
Hospitality - P&F Meeting	\$20.00	
Trivia Night	\$1,139.50	
Father's Day	\$772.74	
<b>Total Expenses:</b>		<u>\$2,902.24</u>
<b>Net Surplus - YTD</b>		<u><b>-\$184.94</b></u>
Add: Interest Received	<u>\$41.34</u>	
		<u>\$41.34</u>
Closing Balance (21/08/17)		<b>\$67,482.90</b>
<b>Reconciliation to Bank Statement</b>		
Balance per Bank Statement		\$67,482.90
Add: Outstanding Deposits		
Nil		
<b>Total Outstanding Deposits</b>		<u>\$0.00</u>
		<u>\$67,482.90</u>
Less: Outstanding Invoices		
Nil		
<b>Total Outstanding Invoices</b>		<u>\$0.00</u>
		<u><b>\$67,482.90</b></u>



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**Attendance Sheet for P & F General Meeting – Tuesday 22<sup>nd</sup> August 2017**

Names (Please Print)	Names (Please Print)	Names (Please Print)
Dev MEARES		
Bec Whitburn		
Don SPENCER		
Lorraine Brown		
Christy Rodriguez		
Helen Watson		
Rebecca McHale		
Nicole Leitch		
Hannah Crane		
Katie Chapman		