

MARY IMMACULATE PARISH PRIMARY SCHOOL
PARENTS AND FRIENDS ASSOCIATION MEETING – TERM 4

HELD ON: TUESDAY 24th October 2017

Meeting Opened: 1910

1. Welcome: Mrs Lillian Del Giudice, Mrs Tracey Christieson, Nicole Leechburch, Kerry Watson, Samantha Sheridan, Nicole Drury, Hannah Crane, Kerry Weir, Katie Champion, Kirstie Hayes, Rebecca Whitburn, Lorraine Brown, Kristy Rodriguez & Bev Meares
2. Opening prayer: Mrs Lillian Del Giudice
3. Apologies: Father Slawek, Mrs Tonya Grech, Mrs Maria Manjon, Mrs Angela Vicario
4. Acceptance of previous minutes: Accepted by Mrs Kerry Watson and Mrs Kristy Rodriguez
5. Matters Arising from previous minutes:
 - Mrs Kristy Rodriguez advised that the sales of the Sticky Beaks re-usable lunch order bags have been going well and that orders would close on 3rd November 2017. Mrs Kristy Rodriguez showed a sample of the bag to everyone present. Mrs Kerry Watson asked if the P & F could purchase a bag for all the children in the school, however this would need to be discussed in the Executive meeting pending other requests for expenditure of the P & F Funds. It was suggested that the bags could be shown at the Kindergarten Orientation as well.
6. Parish Report Nil
7. Principals Report (attached)
8. Presidents Report (attached)
9. Treasurers Report (attached)
10. Subcommittee Reports:
 - a. **Hospitality** (Mrs Maria Manjon) - Absent from meeting.
 - b. **Fundraising** (Mrs Hannah Crane)
 - Mrs Hannah Crane advised that the number of RSVP's have been good for the Halloween Disco to be held on 27th October 2017. It was decided that due to the building works at the school, there would be no vehicles allowed on the school premises for the disco and only one entry and exit to the hall.

- Mrs Hannah Crane advised that the printing of the major raffle tickets had commenced and that tickets would hopefully be going out to families in the next week.

General Business

- a. Mrs Del Giudice advised that she had spoken to Mr Don Spencer and they would be requesting a further \$20,000 for new technology (Laptops and Ipads) and \$5,000 for a sandpit and outdoor equipment for the Kindergarten play area. Mrs Del Giudice advised that Naplan would be going online which placed a greater need to have adequate technology for the children to use. As also advised by Mr Spencer in the Term 3 General Meeting, the school would be considering "Bring Your Own Device" for a possible role out in 2019. Mrs Del Giudice further added that we need to ensure that learning is better because of the device when considering the "Bring Your own Device" system.
- b. Mrs Del Giudice advised that the Feast Day will be held on 8th December 2017, commencing with a Mass, then followed by morning tea and a nativity play in the church. The major raffle will be drawn on this day.
- c. Mrs Del Giudice advised that the End of Year school mass will be held on 15th December 2017.
- d. Mrs Rebecca Whitburn asked if the P & F Facebook, school Twitter and Skoolbag application could be mentioned in the 2018 Kindergarten information packs.
- e. Mrs Katie Champion asked about getting the school zone times changed from 2.30pm to 2pm. Mrs Del Giudice advised that she will ask Council as she was already in discussions with them about our school crossing.
- f. Mrs Rebecca Whitburn advised that written guidelines had been completed for P & F communications and social media use, as well as procedures for the request of money from P & F funds. The procedures were available to read at this meeting.
- g. Mrs Del Giudice updated the meeting on the building work and advised that at this stage the handover for the new building is scheduled for 7th November 2017. A decision is yet to be made on the classes moving into the new building and furniture is still to be ordered to fit into the new classrooms.
- h. Mrs Del Giudice advised that she has spoken to the company Architect and has been assured that WHS is being adhered to on the construction site as well as with vehicle movement in the school. Mrs Del Giudice advised that she is aware of the constraints at present and whenever possible is giving as much notice as she can for any limitations for the use of space and walkways. Mrs Del Giudice added that she is thankful to the teachers and staff who are also being greatly impacted by the construction as well as by the limited parking facilities available on the school premises. She added that teachers, staff and children have been working well together with all the adjustments and compromises needed during this construction.

- i. Mrs Del Giudice advised that the Kiss and Drop had been working well with teachers assisting children and monitoring the area each morning. There is a possibility that the Bus Zone will be changed to make additional room for the Kiss and Drop area. This will be confirmed in the coming weeks.
- j. Mrs Del Giudice advised that the RMS would be attending the school next week to monitor and count the number of pedestrians using the crossing. This would be done during the morning drop off and afternoon pick up. Further Mrs Rebecca Whitburn added that she would be completing a letter from the P & F to the RMS regarding safety around the crossing to hopefully assist our case in getting supervision at the crossing.
- k. Mrs Del Giudice advised that she will meet with Mrs Nicole Leechburch to discuss the Movie Night and whether there is suitable access to the school as well as the safety of the families attending the event while the building work is still underway. This event may need to be postponed.
- l. Mrs Del Giudice advised the meeting that she had recently attended a Principals Forum on Cybersafety. She advised that she would be publishing articles from the website (esafety.gov.au) which is a free resource that can be accessed by parents. She also advised that a Police Liaison Officer would be attending the school next week to talk to years 5 and 6.
- m. Mrs Lorraine Brown advised the meeting of the funds in the P & F account as per the attached report. Mrs Lorraine Brown is to liaise with Mrs Vicky Pizarro to obtain the last invoice for the purchase of Laptops and Ipads and process payment from the P & F account.
- n. Mrs Rebecca Whitburn thanked everyone for attending the meeting.

Meeting Closed: 2050

Next P & F AGM – : Term 1 , Tuesday 13th February 2018.

Thank you for your attendance at tonight's meeting.

“CHRIST OUR WAY AND LIFE”

**MARY IMMACULATE PARENTS AND FRIENDS
GENERAL MEETING
24 OCTOBER 2017
PRINCIPAL'S REPORT**

Religious Life

- 57 children from the Eagle Vale Parish received the Sacrament of Confirmation in September. I thank FR Slawek and the Parish Sacramental team for all of the work they have done in implementing the new Parish Based Sacraments this year.
- Year 6 participated in the Mass with the Bishop with other Year 6 students from the Macarthur area.
- A wonderful effort from the Mary Immaculate students. Crazy Hair Day raised over \$700 to support Mini Vinnies Projects and Sock it to Poverty raised over \$1300 for the Catholic Mission Project in Uganda.

Learning and teaching

- Staff have continued their own Professional Learning – I have communicated the Professional Learning in the weekly newsletters. A major focus this term has been Literacy.
- Grades will all lead an assembly during this Semester.
- Student Led conferences were held at the end of Term 3.
- The Art Exhibition in the Hall, featured Year 5 and 6 Christmas Art, and was well attended by parents.
- Staff participated in a Spirituality Day – Day of Quiet and Contemplation facilitated by Robyn Gallagher from the CEO Wollongong.
- Year 6 visited Canberra and the Snow. I congratulate the children on the way they represented our school over the course of the excursion. I especially thank the Year 6 teachers, Mrs Grados, Mrs Mortimer and Mr McInerney, and parents, Mrs Barnes, Mr Gee and Mr Doris for accompanying the Year 6 children on this trip. It is an enormous responsibility and meant that they gave up time with their own families to enable this excursion to take place.
- Feedback from the staff and students was very positive about the NRMA Science and Road Safety Day.
- Year 1 and Kindergarten went on excursions last term to Symbio Wildlife Park and Calmsley Hill City Farm.
- I congratulate Chloe E from Year 6 and Liam T from Year 5 who will represent the school at the North West Region Public Speaking Final.
- Later this term Year 5 will participate in an overnight camp and Leadership Day in preparation for Year 6 student leadership.
- The children and staff enjoyed dressing up as their favourite book character for this year's Book Week Parade. The theme this year was Escape to Everywhere.

Sport

- AFL Clinic for students from Kindergarten to Year 6 facilitated by representatives from GWS Giants.
- Swimming Program for K, 2 and 4 begins in Week 8.

- Junior and Senior Basketball Gala Days. All teams competed really well – one loss, on draw and the rest of the games were wins. Thank you to Ms Beckman and Mrs New for coordinating this.
- CDF Sports Awards on Friday 17 November. Two students have been nominated, one from Year 5 and one from Year 6. These students have represented the Wollongong Diocese in 2 teams.

Special Events

- Thanks to P and F Fundraising Committee for organising a very successful Trivia Night.
- P and F Halloween Disco will be held on Friday, 27 October.
- Thanks also to those parents who assisted with the Father's Day Stall.

Other

- Kindergarten 2018 Playgroup begins this week and runs for 5 weeks.
- Kindergarten Transition Program will begin in Week 5.
- On Wednesday, 1 November a Speech Therapist and Occupational Therapist will present to 2018 Kindergarten parents.
- Leadership Speeches will be held in Week 8
- Next week we will be hosting 4-6 students from St Greg's as part of their Insight Program.
- Events and times for the School Feast Day are to be finalised depending on the Building Program.
- The End of Year Mass will be held on 15 December. We are yet to finalise the Closing of the Door Ceremony. Again, this will be dependent on the Building Program.
- Reports will go home on Monday 11 December. Promotions will take place in Week 10, Wednesday, 13 December.
- Year 6 Graduation will take place on Tuesday, 12 December.
- Parent Connect Morning Tea will be on tomorrow, 15 November and 6 December.



**MARY IMMACULATE
PARISH PRIMARY SCHOOL**
Parents & Friends Association

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P&F ASSOCIATION PRESIDENTS TERM 4 REPORT

24th October 2017

We are almost at the end of the year and the P&F Executive Committee and Sub-Committees are continuing their momentum in relation to ensuring the end of 2017 is as successful as the rest of the year has been. An ongoing thanks to the P&F who are involved in fundraisers and events as well as other families who have participated. I can not continue to emphasize how these events would not run the way they do without the support of the wonderful Mary Immaculate Eaglevale community.

Over the past term the processes in relation to P&F communications and spending P&F funds have been finalised and are in use by the P&F executive committee. These have assisted in streamlining processes and ensuring there are consistent approaches. Copies are available at the term 4 meeting and if additional copies would like to be viewed please feel free to get in touch and I can forward copies.

The school crossing and ongoing concerns from families at Mary immaculate has not been far from our minds following last terms meeting. Progress with consultation in relation to this issues has been as follows:

- Mrs Del (following the request from the P&F Executive Committee) has completed a 'Request for school crossing supervisor' application form which has been endorsed by the school and sent to the RMS.
- I have been engaged in conversations with representatives from Campbelltown City Council in relation to the school crossing and have sought advise regarding requirements and discussed ongoing safety issues with these representatives.
- A draft letter is written for submission to the RMS for consideration of placing a crossing supervisor on the Emerald Drive crossing.

Prior to finalising this letter I am wanting to gather a few specific examples of safety issues which have occurred at the crossing for use in the letter. This letter will be finalised and sent by the end of the school year.

We have been continuing to work hard over the past few months to give the school community information about upcoming events and reminders on what is happening in and around the school via the "Mary Immaculate P & F Association" facebook page . We hope that you find this information useful and with family support we will continue to provide information that is relevant to each of you. If you have suggestions for our page please feel free to message the page and we will get back to you with a response.

As always I am happy to be approached or contacted if you have any comments or suggestions for events or contributions to future P&F meetings.

Rebecca Whitburn
P& F President
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**PARENTS & FRIENDS ASSOCIATION
GENERAL ACCOUNT
OCTOBER 2017 CASH REPORT**

Opening Balance \$67,482.90

Add: Receipts

DISCO Fundraising	\$786.80
Fathers Day Stall Fundraising	\$3,357.45
Trivia Night	\$3,233.10
Banking Error	\$275.00
Sports a Thon	\$10,100.55
Sticky Beaks	\$411.00

Total Receipts:	<u>\$18,163.90</u>
	\$85,646.80

Less: Payments

Trivia night	\$153.40
Hospitality - Sports-a-athon	\$673.20
Hospitality - oct Disco cash advance	\$600.00
Fathers Day Stall	\$1,572.50

Total Expenses:	<u>\$2,999.10</u>
Net Surplus - YTD	<u>\$15,164.80</u>

Add: Interest Received \$46.19

	\$46.19
Closing Balance (24/10/17)	<u>\$82,693.89</u>

Reconciliation to Bank Statement

Balance per Bank Statement \$82,693.89

Add: Outstanding Deposits

Nil

Total Outstanding Deposits

\$0.00

\$82,693.89

Less: Outstanding Invoices

Nil

Total Outstanding Invoices

\$0.00

\$82,693.89