

General Meeting Agenda

Date: Monday 20th May 2019

Time: 7:00 – 8:10 pm

Venue: School Library



Agenda Items:

Executive Members: Tonya Grech **President**, Lorraine Brown **Treasurer**, Alexandra Zelada **Secretary**

Minutes: Alexandra Zelada

| Item | Time | Topic Of Discussion | Attached |
|------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1 | 7:03 pm | Meeting Open By Tonya Grech | |
| 2 | | Opening Prayer – Don Spencer | |
| 3 | | Apologies – Rebecca Whitburn, Kerry Watson, Carmen Pouyes | |
| 4 | | Present <ul style="list-style-type: none"> • Don Spencer • Tonya Grech • Lorraine Brown • Alexandra zelada • Kristy Rodriguez • Helena Lasan • Samantha Strange • Barbara twentyman • Marika Mocue • Keira Buxton • Naomi Greaves • Michael Elsley • Lillian Delguidce | |
| 5 | | <u>Acceptance of previous Minutes</u> Kristy Rodriguez 1 st , Don Spencer 2 nd | |
| 6 | | <u>Matter Arising from previous Minutes</u> Veggie patch – happening Friday 25 th may 2019 outside Mr spencer office Bunnings and Mrs boss doing it. | |
| 7 | | <u>Correspondence In and Out</u> | |

| | | | |
|----|--|------------------------------------------------------------------------------------------------------------------------------|----------|
| | | None | |
| 8 | | <u>Parish Report</u> Alpha parish renewal program – father sacramental team preparing kids for 1 st communion. | |
| 9 | | <u>Principals Report</u> – Prepared by Don Spencer | Attached |
| 10 | | <u>Presidents Report</u> – Prepared By Tonya Grech | Attached |
| 11 | | <u>Treasures Report</u> – Prepared by Lorraine Brown | Attached |
| 12 | | <u>Committee Reports</u> – None | |
| 13 | | Voting for Vice president Keira Buxton was voted in | |

General Business

1. Spring Fair

Kristy talked about the spring fair sponsors coming in 8th June cut off. 8 coordinator roles needed.

- 1.1 Lebanese food stall, islander food stall
- 1.2 cake stall coordinator
- 1.3 chocolate wheel
- 1.4 treasure
- 1.5 face painting – carmen Pouyes
- 1.6 Canteen coordinator/Mary Immaculate’s got talent

2. kiss and drop & Zebra Crossing

- 1.1 Carmen Pouyes – raised that there is a lot of congestion with the 3 car kiss and ride area. It will not be changing as it was put in place to reduce the risk of crashes in the school zone – council can turn around and use it as bus zone if we don’t use it safely.
- 1.2 Michael Elsley – Raised if we could get a Zebra crossing. We do not have enough kids that use the crossing for it to be made a zebra crossing. It is also safer as a children’s crossing.

3. Library

Will library be open to all kids? – unsure – Don to follow up with Sue

4. Kids that struggle socially

Tonya Grech - Can we implement Buddy seats in playground to help kids with no friends – this is unable to happen as it targets kids to be bullied. Lunch time fun time run in the hall with Mrs Shirley. Parents who have concerns about their child’s social activity can bring it up with class teacher about kids emotional and social troubles. Don and Lillian finding out about buddy seats etc.

5. Spartan -A- Thon

Jumping castle – major fundraiser – looking for helpers

5.1 Vote for inflatable – blue!

6. Kinder blue bags-

They’re outside in direct sun – can we them move around or get an awning? Don looking into it.

7. Extreme weather place

Alexandra zelada – DO we have an extreme weather plan – It was put in place in 2018

8. New Online Policy/Cyber safety

Nicole Mortimer and Don Spencer attended a social media conference aimed at reducing Cyber bullying and cyber safety for All schools, All staff, children and parents.

8.1 Parent Expectations: Be wise with how you use social media as it is impacted on children staff and parents- staff are not allowed to have parents on facebook as friends.

8.2 CEO have standards that community now have to adhere to(on school website).

8.3 Teaching our children about online safety and expectations from stage 1 - Stage 5 will be implemented annually.

9. Parent teacher interviews

Moving to online booking

| | | | |
|----|--------|-------------------------------------------------------------------|--|
| 14 | 8:10pm | Conclusion and Thank you Meeting Closed 8:10 pm By Tonya Grech | |
| 15 | | Next meeting: Monday 12 th August 2019 – 7pm | |

Thank you for your attendance at tonight’s meeting.

“CHRIST OUR WAY AND LIFE”

MARY IMMACULATE PARENTS AND FRIENDS

GENERAL MEETING

20 MAY 2019

PRINCIPAL'S REPORT

Religious Life

- Our Opening School Mass was held on Friday 15 February. School Leaders were commissioned at this mass.
- Term 1 RE Lessons focused on Lent and Easter. Children celebrated Ash Wednesday.
- During Holy Week we held short prayer reflections, which the children attended.
- The children in Year 3 prepared for and received the Sacrament of Reconciliation. Thank you to the Parish Sacramental team for their work and also the staff from Mary Immaculate who have volunteered to assist with the Sacramental programs. First Communion preparation commenced this week.
- The staff of Mary Immaculate attended the Diocesan Education Mass during Catholic Schools Week.
- Minnie Vinnies Pyjama day was enjoyed by children and staff.
- Year 6 School Leaders and I attended the Diocesan Project Compassion launch at Gwynville
- Children acknowledged our mothers during the Mother's Day prayer.
- Our Parish community have welcomed Fr Basti

Learning and teaching

- Kindergarten children completed the Best Start Assessment
- Music Bus has continued to be offered to students
- Year 6 participated in a Leadership Day, which was facilitated by Cameron Brown.
- Student Led Conferences were held during week 10 of Term 1.
- Yr 5 have visited Taronga Zoo
- Yr 1 visited Symbio
- Staff have continued their own Professional learning. Dyslexia, Numeracy, Spiritual Formation, Letters and sounds, Behaviour Management, STEM Education
- This year one of our main focus will be implementing Diocesan strategies initiated by work facilitated by Dr Lynn Sharratt- the Assessment Waterfall. We are also continuing our EAL/D initiative, STEM Education, Speech and OT
- Assemblies for Yr 1, Yr 3, Yr 6 and Yr 4 have been held. All other classes will have assembly's this Term.
- Children in Yrs 3 and 5 participated in NAPLAN last week.
- Yr 5 are working well with their BYOD iPad.

Sport

- School Cricket Team participated in the Mark Taylor Shield Cricket Competition. Unfortunately the team was defeated by St John's Dapto.
- The Annual Swimming Carnival was held. Children enjoyed the day. Special thanks to Mrs Booth and the many parents who assisted at the carnival.
- School swim team competed in the Western Region Carnival.
- Children trialled for various Diocesan teams. E.g, Rugby League, Rugby Union. Liam S has been chosen to represent Mackillop in Rugby. Chaise A chosen for Rugby League.
- School Cross Country carnival held. Thanks again to the hospitality team.

- Diocesan Cross Country team competed at the Diocesan Cross Country. Mia B will compete at the Mackillop Cross Country.
- School Athletics carnival was also held. Thanks to all those who supported.
- We have again received funding in the School Sporting Schools program. During Term 2 Children in Kindergarten, Yr 1 and Yr 2 are participating in lessons focusing on gymnastics.

Special Events

- Parents had the opportunity to meet their child's teacher earlier in the year. A reminder that staff are happy to meet with parents. Please make appointments through your child's teacher or through the office.
- Our school community celebrated Catholic Schools Week
- P and F pancake day was held.
- Children enjoyed the opportunity to enter the Easter Raffle.
- Our School was represented at the ANZAC Day March and Wreath Laying Ceremony at Mawson Park Campbelltown on ANZAC Day.
- Welcome BBQ was a great evening. Many positive comments from the new parents.
- The new admin block is now operational.
- The movie night was a great success. Thanks to the organising committee
- Mother's day gifts were created. Thank you to those parents who assisted.

Other

- Kindergarten 2020 interviews have begun.
- School car park is almost complete.
- The Spring Fair for 2019 will be held. Organising Committee are looking for assistance.
- Our school is currently hosting 2 prac students from ACU and University of New England
- Our school has introduced the new online version of the newsletter.
- School photos were taken. Hopefully will be available soon

General Business Discussion

- Social Media Policy

Presidents Report

Evening everyone and welcome to our term 2 meeting

Term 1 was a very busy term we started with:

Movie Night-which Was a huge success and was put on by the previous committee. A huge thanks to the team that worked so hard to make it a success, we raised \$2461 from the night. Well done.

It was closely followed by the, Kindy welcome bbq Damir and his team did a great Job. Welcoming the new families to the school.

We then had Pancake day which was a hot morning and very busy getting almost 600 pancakes out by lunch one, we raised almost \$400

We also had the swimming carnival, cross country and Athletics carnival which were big days, thanks to Damir and his team for their hospitality.

Mother's day- Was a huge event, which was run a little differently this year with pots and tea towels being painted by the children. On behalf of the exec committee I'd like to thank the team, especially Samantha Sheridan, Kerry Watson and Barbara Vidovic for all your planning organising and running of multiple days the event wouldn't have the success that it was without you/these ladies. \$1200 was raised.

We also had the

Easter raffle and easter egg guessing competition - \$885 was raised well done.

The pnf also paid for half the electronic sign at the front of the school. Which was 11k

We look forward to this term's events which will be a little quieter as we only have the spartan a thon and Disco.

Treasurers Report

PARENTS & FRIENDS ASSOCIATION GENERAL ACCOUNT May- 19

Opening Balance \$
55,322.18

Add: Receipts

| | |
|---------------------------------|----------------|
| Movie Night | \$ 2,962.50 |
| Pancake Day | \$ 659.05 |
| Mothers Day Stall | \$ 4,385.93 |
| Stock sale | \$ 200.00 |
| Easter Raffle and Guessing comp | \$ 1,164.15 |

Total Receipts: \$
9,371.63
\$
64,693.81

Less: Payments

| | |
|--------------------------------------------------|----------------|
| OutDoor Movie Night | \$ 896.50 |
| Fitzpatrick Group - Audit | \$ 385.00 |
| Hospitality - Swimming Carnival | \$ 44.80 |
| Active A Thon Prizes from 2018- Scholastic Books | \$ 199.00 |
| Hospitality - AGM | \$ 33.20 |
| Pancake day | \$ 260.56 |
| Hospitality -Movie night | \$ 427.88 |
| Spring Fair - Meeting | \$ 25.31 |
| Easter raffle | \$ 300.00 |
| Mothers day | \$ 2,985.28 |
| Hospitality - Cross country | \$ 98.45 |
| Hospitality - Athletics Carnival | \$ 119.10 |
| Hospitality -Mothers day | \$ 187.04 |

| | | | |
|------------------------------------------|----|------------|------------------|
| Hospitality -Kindy BBQ | \$ | 129.01 | |
| School Sign and Ipads | \$ | 11,227.00 | |
| | | | <hr/> |
| Total Expenses: | | \$ | 17,318.13 |
| | | | <hr/> |
| Net Surplus - YTD | | -\$ | 7,946.50 |
| | | | <hr/> |
| Add: Interest Received | \$ | 34.17 | |
| | | | <hr/> |
| Closing Balance (21/5/18) | \$ | | - |
| | | | <hr/> |
| | | | \$ |
| | | | 47,409.85 |
| | | | <hr/> |
| Reconciliation to Bank Statement | | | |
| Balance per Bank Statement | \$ | 47,486.52 | |
| Add: Outstanding Deposits | | | |
| Nil | | | |
| | | | <hr/> |
| Total Outstanding Deposits | | \$ | - |
| | | | <hr/> |
| Less: Outstanding Invoices | \$ | 47,409.85 | |
| Nil | | | |
| | | | <hr/> |
| Total Outstanding Invoices | | \$ | - |
| | | | <hr/> |
| | | | \$ |
| | | | 47,409.85 |
| | | | <hr/> |
| PARENTS & FRIENDS ASSOCIATION | | | |
| PETTY CASH | | | |
| | | | <hr/> |
| Opening Balance | \$ | | 165.15 |
| | | | <hr/> |
| Add: Receipts | | | |
| | | | <hr/> |
| Total Receipts: | | \$ | - |
| | | | <hr/> |
| Less: Payments | | | |
| Bulk Raffle Tickets - paypal Lorraine | \$ | 33.95 | |

Total expenses:

\$
33.95

Closing Balance

\$ **131.20**