

Mary Immaculate Parents and Friends Association
 Term 3 General Meeting

Date: Monday 31st August 2020

Time: 7:03 pm - 8:30 pm

Venue: Remote Via Zoom



Executive Members: Alexandra Zelada **President**, Kerry Watson **Vice President**, Christine Bampton **Treasurer**, Heather Thomas **Secretary**.

Minutes: Alexandra Zelada

Item	AGENDA ITEMS	Speaker
1	Welcome and Prayer	Tina Murray
2	Apologies: None	
	Attendance: Alexandra Zelada, Tina Murray, Heather Thomas, Cristine Bampton, Kerry Watson, Helena Lasan, Angela Vicaro, Lillian Del-guidice, Lisa Peek, Elizabeth, Carmen Puyes, Tonya Grech, Rebecca Whitburn, Barbara twentyman, Sarah Ellis Poget, Kristy Gregory, Lorriain Brown.	
		Alexandra Zelada
3	Confirmation and Acceptance of Previous Minutes Accepted: Lisa Peek 2 nd : Rebecca Whitburn	Alexandra Zelada
4	Business arising from minutes of previous meeting Lorraine: Was \$5000 inclusive of the \$25,000? Kerry: Total amount set aside was \$30,000	Alexandra Zelada
5	Correspondence in and out Bank statements	Alexandra Zelada
6	Principal's Report - Attached	Tina Murray
7	President's Report- Attached	Alexandra Zelada
8	Treasurer's Report - Attached	Christine Bampton
9	Sub Committee Report (Fundraising & Hospitality)	Lisa/Camille
	All reports received: Motion Moved: Alexandra Zelada Accepted: Kerry Watson 2nd: Helena	
10	GENERAL BUSINESS	All in Attendance
10.1	<u>Matters Held from previous sections of the meeting</u> nil	

10.2 Matters on Notice

Cashless Canteen:

Payment System Flexi Schools, Offering new menu (Sushi etc), Survey for families to have suggestions for new menu.

Barbara raised that majority of Year 1 parents are for a cashless system. Angie raised that asking for a new menu for the canteen is difficult as there are NSW health guidelines the canteen has to follow but still is open for suggestions for the canteen. Rebecca Whitburn suggested that a cashless system be implemented with the new lease/tender/contract of new Canteen.

Outcome:

Tina will speak with Kelly regarding cashless system again. A cashless system "criteria" will be part of the new negotiations during the tendering process to the new canteen when the lease is over/new tender arises.

*Motion moved By: Alexandra Zelada Accepted By: Rebecca Whitburn
2nd: Barbara Twentyman*

Process for sending children home when sick

Thorough process of analysing Common* and Expanded* symptoms of the child. Performing contactless temperature checks, Letter and phone call to parents etc Staff will also go through a similar process.

*Common symptoms: coughing, sneezing etc

*Expanded symptoms: Headaches, muscle pains etc

Outcome:

This issue was raised and addresses. There is a thorough process when sending Children home when sick.

*Motion moved By: Alexandra Zelada Accepted By: Rebecca Whitburn 2nd: Sarah Ellis
Paget*

Reviewing retiring staff gifts

The current structure of gifts for retiring and leaving teachers is as listed: \$15 for every year they worked no cap. \$100 for flowers. Minimum \$50 for 1 year. **Notes taken from Term 4 General meeting 2018, written by Tonya Grech.**

Proposed change: \$100 Flat rate for retiring Staff. \$50 for short term staff. Members are undecided of change of gift.

Outcome:

Tina will create a Google Form survey and all members at tonight's meeting. They will vote. Short Term considered as Less than 10 years. Long Term considered as 10 years+. Limits will vary from \$0-\$20/\$0-\$50/\$50-\$99.

Motion moved By: Alexandra Zelada Accepted By: Sarah Ellis Paget 2nd: Tonya Grech

Fundraising/awareness days

Christmas Cards designed by kids, Sausage sizzle once a term, Lunch Discos, future events term 4, Covid regulations regarding fundraising. Fundraising targets and Fundraising criteria.

Outcome:

P&F will look into implementing a budget guide/target. Look into creating Fundraising criteria. P&F will put a survey to the parents of Mary Immaculate asking for COVID Safe fundraising Ideas with a COVID safe criteria listed for the parents. Parents will be notified that although suggestions are asked for, the timeframe and turnaround of the proposed events will not be immediate. It will be stated that the P&F will aim for End of term 4 to early 2021 to resume Fundraising events suggested by parents.

10.3

Motion moved By: Alexandra Zelada Accepted By: Elizabeth 2nd: Helena

Matters for future Consideration

Alex will Follow up on Fundraising, Cashless system, new menu survey's and retiring/leaving teacher gift vote. Tina will follow up on Crossing Man leaving at 3:45pm (brought up by Tonya Grech)

All will be address at the Term 4 P&F meeting.

- 11 Conclusion and Thank you 8:30 pm Alexandra Zelada
- 12 Next meeting: TBA

Thank you for your attendance at tonight's meeting.

“CHRIST OUR WAY AND LIFE”

MARY IMMACULATE CATHOLIC PARISH PRIMARY SCHOOL, EAGLE VALE
PARENTS & FRIENDS ASSOCIATION
GENERAL MEETING VIA ZOOM
AUGUST 31, 2020



PRINCIPAL'S REPORT

It is with a great sense of excitement that we have been able to launch into our first Zoom Parents and Friends Meeting. In preparing this Principal's report it is unlike any report I have prepared before as many of the normal items I would talk about have been made unavailable due to the escalation and restrictions related to COVID-19.

I want to express my gratitude to all members of our community - students, staff and parents for the wonderful support during changing and challenging times.

I want to acknowledge the efforts of the P&F Executive for their generosity and grace with which they have approached our new reality and focussed on the building of community and support for our students. Mother's Day/Father's Day gifts, Playground games, Classroom Games kits.

Religious Life

- The decision has been made that the Parish Sacramental Programs have been placed on hold for 2020.
- We have attempted to continue to engage students in prayer and short liturgies either via remote means or through opportunities within their classroom.
- Fr Slawek and Fr Basti have commenced weekly class visits that provide an additional layer of expertise to the units studied in each year group.
- Year 5 & 6 have had the opportunity to create artworks that respond to the scriptural passages for the annual Christmas Art Competition. This competition usually culminates in a launch at the Wollongong Art Gallery – this year this will be done remotely.

Learning and Teaching

- Due to COVID-19, NESAC has provided flexibility regarding curriculum compliance. This means teachers are not required to cover all the mandatory outcomes but can place greater emphasis on covering learning in English, Maths and RE. The Semester 1 report reinforced this and an adjusted report for Semester 2 is currently in the process of being drafted.
- Great support during remote learning and feedback regarding the construction of the parent landing page.
- Diocesan Public Speaking has been cancelled -Year 5 & 6 will be holding an in-school competition with an external adjudicator via Zoom
- Teachers have been mindful of engaging students differently –
- Kinder has celebrated 100 days at school and had an incursion from Kindifarm.
- Year 5 – Colonial Day
- Year 3 – Multicultural Celebration
- Year 1 – Fairy Tale Day

- Next term we will celebrate Children's **Book Week 2020 in Week 2**: Theme- 'Curious Creatures, Wild Minds' on Thursday 22nd October.

Staffing

- Ric Simons our PE teacher successful in gaining a fulltime role and finished with us last week.
- Commencing the staffing process for 2021

Other

- Awards continued remotely ~ alternating Merit/Values awards.
- Birthdays now celebrated within classrooms and in newsletter
- Playground Awards – small cards handed out -cumulative result in Bronze, Silver, Gold Awards
- Students have proposed initiatives we currently exploring some of these
- Year 6 students – involved in leadership committees
- Kinder Playgroup and Transition cancelled. Currently looking at ways we can bridge the gap for incoming Kinder students and parents.
- Staff Spirituality Day Monday 7/9
- Staff Development Day – First Day Term 4

Presidents Report Term 3 2020

This year the did not start the way we had hoped for. Unforeseen circumstances had put volunteering for fundraising and hospitality on hold. Despite the current restrictions, Tina along with her staff and the P&F committee and sub committee have been a delight to work with.

Break Down of Events Term 1-3

Term 1

Kindy and New families Welcome BBQ:

We welcomed all the new families and students to the school and had a wonderful afternoon providing a Hot Sausage sizzle to everyone attending.

Shrove Tuesday:

This is the second year we ran Shrove Tuesday. It was wonderful to an excited glimmer in the student's eyes when they saw what was being prepared for them.

Easter Raffle:

Lisa organised the Easter raffle and it was a successful event raising approx \$400

Term 2

Mother's Day Give Back:

The idea behind Mother's Day 2020 was influenced by how hard hit the community was after COVID and restrictions were set in place. As a team we knew that we wanted to give back and share some love during this time. It was welcomed by the community of Mary Immaculate.

Term 3

Father's Day Give Back:

Like Mother's Day, as a team we wanted to give something back to the Father's of the school and focus on community building.

Money set side for School supplies and improvement:

In term 4 2019 the P&F and parents agreed to set aside \$30,000 for the school to use for resources and anything else that was needed for the children and School.

In 2020 that money was used for; Sand pit, New markings on the ground for the Infants, Home readers, Games for the kids to use during wet weather.

Thank you to Tina, Vicky and your team, The P&F committee and parents for your time, effort and ideas which have helped the school and students.

Thank you

Alexandra Zelada
P&F President
31st August 2020

